

Bylaws Snapshot Worksheet for Cross Timbers Middle School PTA

Fast Facts:

- Texas PTA ID: 4400
- IRS assigned EIN: 752650089
- Bylaws last Approved: on 03/18/2021
- Standing Rules last approved: 03/18/2021

Bylaws are made up of two parts. The template includes required language which cannot be changed, does not require member approval and is managed by the Texas PTA Board of Directors. The customizable areas are designed to meet the needs of your community.

The fields below are the only customizable parts of these bylaws. Requirements to amend Cross Timbers Middle School PTA governing documents can be found in the Amendment of Governing Documents article of these bylaws and at www.txpta.org/bylaws

Proposed

Increase local dues to \$7.25

Change to August, October,
January, & April

Change to April

No Change

Change to 3 members
and 1 alternate

No Change

No Change

No Change

Currently on File with Texas PTA

Local Dues: Your PTA should charge each member National Dues + State Dues + the Local Dues amount of \$ 5.50

Grapevine-Colleyville ISD Council of PTAs Delegate Selection: appointed, subject to the approval of the executive board

Membership Meeting Months: September;January;March;May
If considering changing the Membership Meeting Months, you must designate a minimum of three and you must make sure the Election Meeting Month (listed below) is one of the designated months.

Election Meeting Month: March
If considering changing the Election Meeting Month, remember to make sure it is listed in the designated Membership Meeting Months.

Quorum: 10 members
If considering changing quorum, the number of members required to conduct business, the minimum is ten.

Nominating Committee: 3 members and 2 alternates.
If considering changing the composition of the Nominating Committee, you can choose 3, 5 or 7 members and 1, 2 or 3 alternates.

Executive Board Composition: The officers including a President, President-elect and 3 Vice President(s), Treasurer and Secretary; the Parliamentarian; the campus Principal; Standing Committee Chairs;

Duties of Vice Presidents:

- First Vice President: aide-to-the-president; programs
- Second Vice President: membership
- Third Vice President: ways and means

Each Vice President shall preside in the absence of the president (in their designated order) and be in charge of what is listed above.

Fiscal Year: July 1 - June 30

If considering changing the fiscal year, your options are June 1-May 31 or July 1-June 30.